

Compensation Expenditures Reporting

4/24/2013

- This presentation:
 - 1) gives basic information about the Compensation Expenditures Report that districts will submit to OPI starting in Summer/Fall of 2013; and
 - 2) shows how the MAEFAIRS Compensation Expenditures Report screens work.

If you have questions, please contact Steve Hamel at (406) 444-0783 or shamel@mt.gov.

What is being reported?

- In October 2013, districts will report staff salaries and benefits for the **2012-13** school year.
- Salaries include regular hourly/contracted jobs, stipends, adult education, overtime, ticket taking ..anything that generates a paycheck

- Benefits (object codes 210-280) need to be tied to each employee
- The compensation line items and amounts must be entered separately by LE/district. If an employee is paid under both the Elementary and the High School districts, the payments must be listed separately by LE/district.

Preparation?

- Districts must pay salaries and benefits during FY 2012-13 using the set of accounting codes that apply to the system. There are a few codes that may be new to some districts.
 - See info about salary/benefit accounting codes at
 - http://opi.mt.gov/Reports&Data/index.html#gpm1_12
- Report is to be submitted on MAEFAIRS.
- There will be an option to either upload a data file or manually enter the compensation line items and amounts by SEID.
 - Go to next slide for info about how to use the MAEFAIRS report screens.....

- CSCT Match
- Compensation Expenditures**
- Student Count For ANB
- Sinking Fund
- Trustee Financial Summary (TFS)
- Budget

Expenditures

Fund Code:

[Go To Revenue Page](#)

If you have any questions about the expenditures, contact Steve Hamel at (406) 444-0783 or shamel@mt.gov.

Compensation Expenditures

Fiscal Year: 2012 LE:

Absarokee Elem - 0861
 Absarokee H S - 0862
 Alberton K-12 Schools - 0577
 Alder Elem - 0536
 Alzada Elem - 0096
 Amsterdam Elem - 0376
 Anaconda Elem - 0236
 Anaconda H S - 0237
 Anderson Elem - 0366
 Arlee Elem - 0474
 Arlee H S - 0475
 Arrowhead Elem - 1215
 Ashland Elem - 0800
 Auchard Creek Elem - 0498
 Augusta Elem - 0502
 Augusta H S - 0503
 Avon Elem - 0720
 Ayers Elem - 1218
 Bainville K-12 Schools - 0785
 Baker K-12 Schools - 0244
 Basin Elem - 0455
 Bear Paw Elem - 0048
 Beaverhead County H S - 0006
 Belfry K-12 Schools - 0076
 Belgrade Elem - 0368
 Belgrade H S - 0369
 Belt Elem - 0112
 Belt H S - 0113
 Benton Lake Elem - 0171

[If you have any questions](#) contact [Shamel](#) at (406) 444-0783 or shamel@mt.gov.

Pick your school
(s)



Compensation Expenditures

Fiscal Year: 2012 ▾ LE: North Star HS - 1234 ▾

[Print Compensation Expenditures Report](#)[Print Validation Report](#)[Submit Compensation Expenditures](#)

Compensation Expenditures Import File:

 [Browse...](#)

Click Browse to select the file to import your Compensation Expenditures by SEID.
Only pilot LEs will import these in FY2011-2012.

[Import Compensation Expenditures](#)

SEID:

Fund Code:

Program Code: ▾

Function Code: ▾

Object Code: ▾

Amount: Last Year's Amount: 0.00 [Save](#) [Cancel](#) [Delete](#)

Expenditures

There are no SEID expenditure records entered for this LE.

If you have any questions about the expenditures, contact Steve Hamel at (406) 444-0783 or shamel@mt.gov.



Compensation Expenditures

Fiscal Year: 2012 ▾ LE: North Star HS - 1234 ▾

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[Import Compensation Expenditures](#)SEID: Fund Code:

Program Code: ▾

Function Code: ▾

Object Code: ▾

Amount:

Last Year's Amount: 0.00

[Save](#)[Cancel](#)[Delete](#)

Do it by hand



Expenditures

There are no SEID expenditure records entered for this LE.

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Compensation Expenditures

Fiscal Year: 2012 ▾ LE: North Star HS - 1234 ▾

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[Import Compensation Expenditures](#)SEID: Fund Code:

Program Code: ▾

Function Code: ▾

Object Code: ▾

Amount: Last Year's Amount: 0.00 [Save](#) [Cancel](#) [Delete](#)

Expenditures

There are no SEID expenditure records entered for this LE.

If you have any questions about the expenditures, contact Steve Hamel at (406) 444-0783 or shamel@mt.gov.

Get the info from your software
On a csv. file. 😊😊😊
sorry quickbooks

1. click the browse button

[Finance](#) [Documentation](#) [Instructions](#) [Logout](#)

Compensation Expenditures

Fiscal Year: **2012** LE: **North Star HS - 1234**

[Print Compensation Expenditures Report](#)

[Print Validation Report](#)

[Submit Compensation Expenditures](#)

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[Import Compensation Expenditures](#)

SEID:

Fund Code:

Program Code:

Object Code:

Amount:

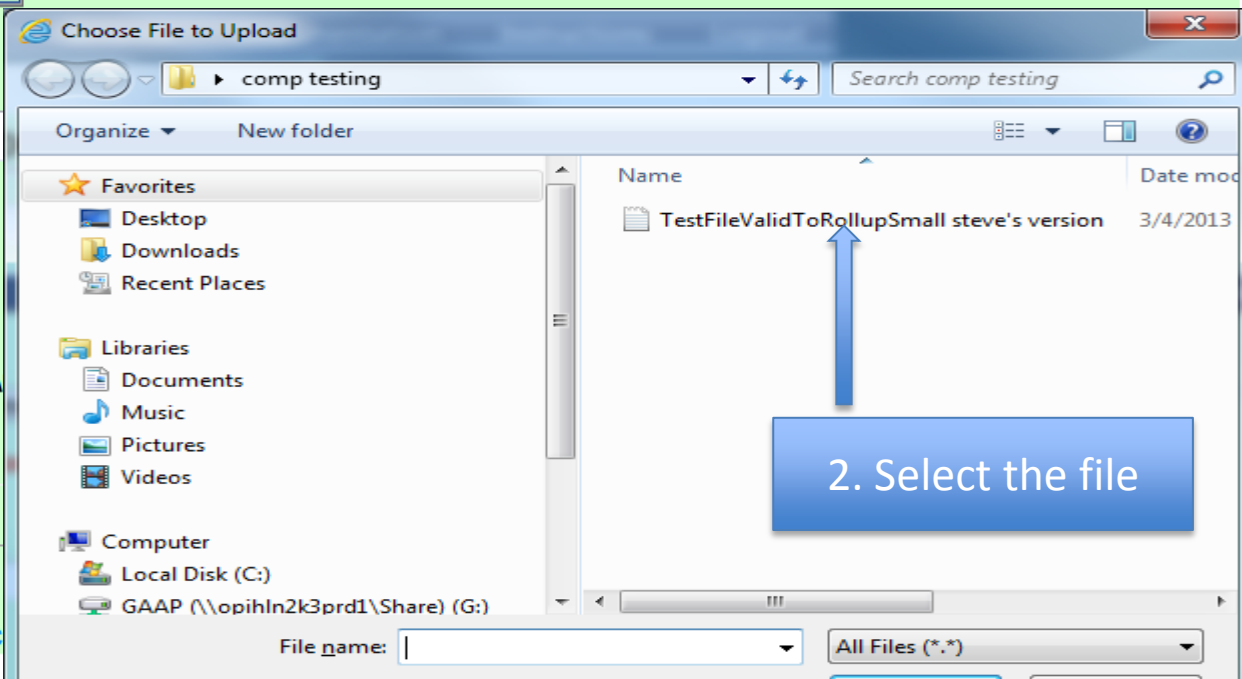
Last Year's A

Expenditures

There are no SEID expenditure records entered for

If you have any questions about the expenditures, c

3. Then import the file



2. Select the file

Compensation Expenditures

Fiscal Year: 2012 LE: North Star HS - 1234

Print Compensation Expenditures Report

Print Validation Report

Submit Compensation Expenditures

Compensation Expenditures Import File:

Browse...

Click Browse to select the file to import your Compensation Expenditures by SEID.
Only pilot LEs will import these in FY2011-2012.

Import Compensation Expenditures

SEID:

Fund Code:

Program Code:

Function Code:

Object Code:

Amount:

Last Year's Amount: 0.00

VOILA

Expenditures

SEID	Name	Fund Code	Program Code	Function Code	Object Code	Amount	
	Tower, Leah L.	01	1XX	1XXX	11X	20,000.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	1XXX	13X	2,500.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	1XXX	250	114.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	1XXX	260	1,620.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	24XX	11X	30,000.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	24XX	250	171.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	24XX	260	2,500.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	720	35XX	15X	5,000.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	720	35XX	250	29.00	<input type="button" value="Select"/>
	Tower, Leah L.	14	1XX	1XXX	210	1,723.00	<input type="button" value="Select"/>



Compensation Expenditures

2

1

3

Fiscal Year: 2012 LE: Non-Financial - 1234

Print Compensation Expenditures Report

Print Validation Report

Submit Compensation Expenditures

Compensation Expenditures Import File:

Browse...

Click Browse to select the file to import your Compensation Expenditures by SEID.
Only pilot LEs will import these in FY2011-2012.

Import Compensation Expenditures

SEID: Fund Code: Program Code: Function Code: Object Code: Amount: Last Year's Amount: 0.00

Expenditures

SEID	Name	Fund Code	Program Code	Function Code	Object Code	Amount	
	Tower, Leah L.	01	1XX	1XXX	11X	20,000.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	1XXX	13X	2,500.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	1XXX	250	114.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	1XXX	260	1,620.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	24XX	11X	30,000.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	24XX	250	171.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	1XX	24XX	260	2,500.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	720	35XX	15X	5,000.00	<input type="button" value="Select"/>
	Tower, Leah L.	01	720	35XX	250	29.00	<input type="button" value="Select"/>
	Tower, Leah L.	14	1XX	1XXX	210	1,723.00	<input type="button" value="Select"/>



Compensation Expenditures Validation 2012

1234 North Star HS

Warning Validations

Warning messages that appear below are provided to alert you of possible errors. Please read the warning carefully and determine if your input was correct. You will be allowed to submit with warning errors.

The 1** amounts entered into the TFS (877,820.07) for LE1234 North Star HS are different from the 1** amounts entered into the compensation expenditures (57,500.00) by more than 10%. (CE-W01)

The 2** amounts entered into the TFS (169,890.77) for LE1234 North Star HS are different from the 2** amounts entered into the compensation expenditures (12,500.00) by more than 10%. (CE-W02)

Compensation Expenditures

Fiscal Year: 2013 LE: Absarokee Elem - 0861

Print Compensation Expenditures Report

Print Validation Report

Submit Compensation Expenditures

Compensation Expenditures Import File:

Browse... Click Browse to select the file to import your Compensation Expenditures by SEID. Only pilot LEs will import these in FY2011-2012.

Import Compensation Expenditures

File could not be imported.

The import file has the following errors that must be corrected before any data can be imported.

- Fund Code 01 Program Code 5XX Function Code 1XXX Object Code 11X is not a valid importable Compensation Expenditure account.

Expenditures

There are no SEID expenditure records entered for this LE.

If you have any questions about the expenditures, contact Steve Hamel at (406) 444-0783 or shamel@mt.gov.

File Edit Format View Help

LE,EducatorID,FundCode,ProgramCode,FunctionCode,ObjectCode,Amount
0861,57925,101,170,1000,112,15000
0861,57925,101,180,1000,112,15000
0861,57925,101,720,3500,150,5000
0861,57925,101,170,1000,250,100
0861,57925,101,170,1000,260,7500
0861,1,101,100,1000,111,36000
0861,1,101,559,1000,111,3000
0861,1,114,100,1000,210,1200

This is a .csv file

DO NOT open in excel,
even though you can

Make any adjustments
here

Compensation Expenditures FY 2012

Not Submitted

Tower, Leah L SEID 1

Fund Code	Program Code	Function Code	Object Code	Amount
01	1XX	1XXX	11X	20,000.00
01	1XX	1XXX	13X	2,500.00
01	1XX	1XXX	250	114.00
01	1XX	1XXX	260	1,620.00
01	1XX	24XX	11X	30,000.00
01	1XX	24XX	250	171.00
01	1XX	24XX	260	1,962.00
01	720	35XX	15X	5,000.00
01	720	35XX	250	29.00
14	1XX	1XXX	210	1,723.00
14	1XX	1XXX	220	1,609.00
14	1XX	1XXX	240	40.00
14	1XX	24XX	210	2,295.00
14	1XX	24XX	220	2,145.00
14	1XX	24XX	240	45.00
14	720	35XX	210	382.50
14	720	35XX	220	357.50
14	720	35XX	240	7.00
				<hr/> 70,000.00

Current Events

- ▶ SUPERINTENDENT'S OFFICE
- ▼ HOT TOPICS
 - [GEMS – Data Warehouse](#)
Growth & Enhancement of Montana Students
 - [Revised Chapter 55](#)
 - [Standards of Accreditation](#)
 - [Posted](#)
 - [Facts About Montana Education 2012-13](#)
- ▶ UPCOMING EVENTS
 - ▶ 63RD MONTANA LEGISLATIVE SESSION
 - MONTANA COMMON CORE STANDARDS
 - TECH READINESS TOOL
 - GRADUATION MATTERS
 - FIND-A-SCHOOL

- Citrix Login
- Adequate Yearly Progress AIM
- Annual Data Collection
- Continuous School Improvement Plan
- E-Grants
- GEMS – Data Warehouse
- Indian Ed Data, Research & Reports
- Measurement & Accountability
- National Assessment of Educational Progress
- NCLB Report Card
- OPI Reporting Center
- School Discipline Data Collection
- School Finance (OPICORE) Data
- School Staffing
- Special Education Data
- Youth Risk Behavior Survey



Spotlight On: IEFA and the Common Core

OPI has developed a resource to provide guidance for instruction that incorporates the Indian Education for All (IEFA) curriculum resources aligned with the Montana Common Core Standards. [The IEFA Companion Guide can be found here.](#)

Indian Education connections provide the content that makes the standards come alive. Both the grade-specific Montana Common Core Standards and the OPI [Essential Understandings Regarding Montana Indians](#) connections with the curriculum resources are

Welcome to ...

Continuous School Improvement Plan/Annual Progress Report

Adequate Yearly Progress

AIM

Annual Data Collection

GEMS

Indian Education Data, Research & Reports

Measurement & Accountability

National Assessment of Educational Progress (NAEP)

NCLB Report Card

School Discipline Data Collection

School Staffing

Special Education Data & Reports

Youth Risk Behavior Survey

School Staffing Project

Since 2010, OPI has made significant strides in developing Montana's statewide longitudinal data system for K-12 education. Our efforts are focused on making reliable data and timely information more readily accessible to educators and the public, with the goal of promoting successful outcomes for students in Montana's K-12 schools.

The School Staffing Project is an integral component of the K-12 Data System being developed in Montana. The project integrates with GEMS, Montana's data warehouse for K-12 education.

The School Staffing Project includes:

Montana State Educator Information System (MSEIS)

The new system will be implemented in December 2012. The system will automate and improve many tasks related to licensing of educators. School district personnel will have greater electronic access to the educator licensure system, including a feature for school administrators to inform licensure staff when schools are trying to hire someone with a pending licensure application.

Assignment of School Employee Identifiers (SEIDs)

Montana school districts will begin reporting salary for each school employee. Districts will need to submit employee identifiers for school

Related Links

General Info

[Latest News](#)
[Overview of School Staffing Project](#)
[FAQs](#)
[Timeline for School Districts](#)

Technology Info

[TEAMS Collection File Formats](#)
[TEAMS Security Form - Add/Change User Accounts](#)
[Check TEAMS User Roles Here](#)
[How to Export an Excel 2007 File to CSV Format for Uploading](#)

TEAMS Modules

[School Employee ID \(SEID\)](#)
[Terms of Employment \(TOE\)](#)
[OPI Position Codes](#)

Accreditation and Master Schedule

[K-12 Course Codes](#)
[OPI Course Code Mapping Tool](#)
[OPI's K-12 Course Code Mapping Tool User Guide](#)
[Elementary Course Mapping Information](#)

Compensation Expenditure Report (aka "Salary and Benefits")

[Expenditure Codes for Salary and Benefits](#)
[SB 329 Compensation Report Format](#)
[Sample Compensation File Upload Format](#)

[Educator Licensure](#)
[Accreditation of Schools in Montana](#)

To see what the website report may look like

RELATED LINKS

[E-Grants](#)

SB 329 Compensation Report and Sources of Information

(i) the total amount of compensation paid to the employee by the district.

Source: Compensation Expenditure report at fiscal year end through MAEFAIRS.

11X, 12X, 14X		13X	15X	16X,17X,18X	210-280	
SEID	Base Salary	Overtime	Stipends	Other	Benefits	Total
1234567	\$50,000	\$2,500	\$5,000	\$0	\$12,500	\$70,000
Positions	Position Description		FTE	License Type	Holds License	
AD34	Principal		0.5	Educ - Class 3	yes	
TC01	Teacher - General Education		0.5	Educ - Class 1, 2	yes	

(ii) the certification held by and required of the employee

Source: Educator Licensure

(a) the number and type of employee positions, including administrators;

Source: Terms Of Employment

Questions?

- Steve Hamel
 - OPI School Finance Division
 - (406) 444-0783
 - shamel@mt.gov